

RIVERVIEW AT CITY PLACE CONDOMINIUM ASSOCIATION

Moving Application

Unit # _____ Today's Date _____

Name of Unit Owner(s) _____

Name of Tenant(s) _____

Move Date _____ Move IN or OUT (Circle One)

All Moving **MUST** be completed between the hours of 9:00 a.m. and 5:00 p.m. weekdays only.

Please indicate the approximate time your:

Moving company will arrive: _____ Scheduled completion time: _____

Two weeks notice is required for any move.

A non-refundable fee of \$100 (check or money order) is required 7 days in advance for scheduled move in & move out. In addition to the fee of \$100, a \$400 deposit is required which will be returned in full unless the move results in any damage to the common elements within Riverview at City Place. A thorough inspection will take place after all moves.

*Please keep in mind the garage level of the property cannot accommodate trucks over nine (9) feet.

*Loading and unloading may only take place through the garage level entry of the building.

Copy of insurance certificate required prior to move, noting Riverview at City Place Condominium Association as loss payee.

Checks Payable to: Riverview at City Place Condominium Association

Submit to: Cervelli Management 7800 River Road North Bergen NJ 07047

Fax Copy of application, insurance certificate, & checks to Cervelli Management: 201-868-6055

If moving out, please provide your forwarding address in case any money held can be forwarded.

Name: _____

Address: _____

City/State/Zip: _____

Telephone # if applicable: _____

*******For Office Only*******

Deduct \$ _____ from deposit of \$400. Reason _____

Deposit returned on: _____

Signature of Inspector: _____

***Please see next page for important information.**

Application for Parking Permit

If you are moving into the building and require a parking permit, please send a copy of the vehicle registration to Cervelli Management via fax (201-868-6055) or email (cervellimanagement@realestatenj.com)

All residents who wish to park any vehicle in the parking garage will be required to display a parking permit. If you park your vehicle and there is no visible, valid parking permit, the car will be towed at the owner's expense.

Resident Directory

When moving into the building please fill out the below information to have your unit linked with the lobby intercom system.

Display Name _____

Telephone Number (Local only) _____